

Program Assessment Review

1. Title Chart * (ACAT level, Oversight, PEO)
2. Requirements / Capability Assessment:
 - a. Description of System (OV-1, including interfaces with other systems)
 - b. CONOPS overview
 - c. Requirement documentation status, ICD, CDD, CPD, IT decision, dates, issues, etc.
3. General Discussion
 - a. Acquisition Strategy
 - b. Significant Events – Recent Past
 - c. Significant Events – Near Future
4. Integrated Master Schedule (Master Phasing *) – show critical path and embedded risks
 - a. Inch stone schedule of near term PO activities
5. Selected Acquisition Report (SAR) –(Technical *, Schedule *, Summary of Program Costs *, SAR Program Cost Section *, Impact of Major Changes on Program Acquisition Cost*)
6. Contractor Staffing
 - a. Total Contractor Manpower (planned vs actual) *
 - b. Contractor Manpower Analysis (planned vs actual)*
7. Earned Value Analysis
 - a. Cost / Schedule Performance Variances *
 - b. Cost / Schedule Performance *
 - c. Program Office and Contractor Estimate At Completion (EAC)
 - d. CPI
 - e. SPI
 - f. BAC (original vs current)
 - g. % Complete
 - h. History of re-baselining
8. Financial Management
 - a. Obligations(planned vs actuals), expenditures (plans-vs-actuals) over the life of each appropriation (Development , Production, Construction)
 - b. Development Funds * (program office (PO) reqmt, approved, difference)
 - c. Procurement Funds * (PO reqmt, approved, difference)
 - d. Construction Funds * (PO reqmt, approved, difference)
 - e. Funding Sufficiency
9. Contractual
 - a. Total Active Contracts *

- b. Breakout of Authorized Unfinalized Work * (UCA), Letter Contracts* & Finalization Schedule
 - c. Major Contract Changes *
 - d. Total # ECPs
 - i. Percent funding ECPs
 - e. Contracting Schedule *
 - f. Overhead Schedule and Expenditure Engineering *
 - g. Subcontractor Surveillance * (deep dive issues)
 - i. Who they are
 - ii. Type of contracts
 - h. Proposal cost if AF paying
 - i. Contractor Expenditures *
 - j. CPAR / Incentives / Award Fee
 - k. Data rights
10. External oversight triggers metrics
- a. PAUC & APAUC % projections
 - b. Other N-M breach triggers
 - c. MAIS program Track projections
 - d. Critical Change triggers
11. Development Progress
- a. KPPs/KSAs/TPMs metrics
 - b. Software Metrics: Status of Software Development * (Information Assurance, Clinger-Cohen)
 - i. Discrepancies total, per month, burn down (work-off) chart - for last year
 - c. Sub-System Qualifications, Testing Status
 - d. Change Metrics (e.g., ECPs)
 - e. Test & Verification Metrics (Developmental & Operational testing status and plans)
 - f. Major Discrepancy identified / corrected / *per month* burn down chart
 - g. PDR / CDR / Action item corrected chart (burn down chart)
12. Production
- a. Manufacturing Readiness Assessments
 - b. Build Progress
 - c. Delivery Status
13. Test & Evaluation *
- a. Master Schedule *
 - b. Test resources
 - c. Test articles
 - d. Test facilities

14. Sustainment Progress (Logistics Status Summary *)
 - a. Depot Stand-Up, BORAP, 50/50, Core compliance, Transition Plan*
 - b. Reliability*, Availability, & Maintainability Measures
15. Operational Status *, Fielding Plan
16. Risk Management (Risks, Risk Mitigation, Software Development)
17. PO Staffing
 - a. PO and Engineering Manpower Authorization/Personnel Assigned *
 - b. PO Manpower Authorized vs Personnel Assigned (% manned) *
 - c. PO Manpower Qualification / Tenure
18. SAE Special Interest (e.g. Security, PPP, Intel)
d. Support contractor
19. Program Manager's Assessment *
 - a. PoPS windshield (Deep dive into anomalies / outliers)
 - b. Top Issues

Indicate from AFSC PAMP HLET 800 – 23 *